

Auckland Society of Model Engineers Incorporated (ASME)

Friends of the Waipuna Miniature Railway (WMR)

ASME is looking for volunteers to assist its members operate the WMR each Sunday afternoon. Volunteers are part of the Station Master's team and assist in to ensure a smooth running station under the Station Master's direction. Below is a list of the duties that are undertaken at the station and which you would be expected to help with:

1. Safety of the public at the station – chains on fences to be kept up at all times, other than when loading trains. Please be careful of trains & the rails when moving around the station area.
2. Selling of tickets – this is done in advance of loading, by selling to those waiting in the queue.
3. Loading of trains – only when completely stopped, chains are let down and passengers invited to find a seat (“All aboard please”).
4. Clipping of tickets (“All tickets please”) - only when passengers are properly seated on the train.
5. Keeping unauthorised persons out of the station operation area.
6. Security of monies collected during the day – be alert to what is going on around the cashbox area.

You will be advised by email of your rostered day, several weeks ahead of the day. Should you not be available, it is your responsibility to arrange a swap with another volunteer – this is best done by phone or email well ahead of the date. Contact details of others will be provided.

As the WMR is operated under the Amusement Devices Regulations, it is therefore important that all our volunteers agree to operate under the ASME Operating Code and the direction of the Station Master and when appropriate, the Train Controller (who is the Manager for the Day). A copy of the Code is on the station trolley. If you feel you would like to help us, please advise your details and your willingness to act accordingly, by completing this form below and sending it to ASME:

Full Name:

Address :

.....

Phone No: Email:.....

Signature:Date:

Send to ASME, P O Box 14-470 Panmure Auckland 1741, or email to info@asme.org.nz

Thank you for being prepared to help keep this wonderful asset operational for the children and families of the Auckland area.